

## **INITIAL CLEANING**

THE AMOUNT OF TIME FOR THIS CLEANING MAY TAKE APPROX.10-12 HOURS TO FINISH, AND LARGER HOMES UP TO APPROX. 12-18 HOURS (TWO DAYS) IN SOME CASES. WE LIKE TO START AS EARLY AS POSSIBLE THE MORNING OF THIS CLEANING. ITEMS TO BE CLEANED ARE AS FOLLOWS:

- Light fixtures & bulbs
- Ceiling fans & globes
- Woodwork dusted (wiped if needed)
- Pictures on walls
- What – nots cleaned
- Return vents cleaned
- Window sills dusted (wiped if needed)
- Kitchen cabinets (top & fronts)
- Dishes washed (if any)
- Bathrooms cleaned
- Linens changed (if laid out)
- All floors vacuumed in home
- All upholstery vacuumed
- Porch, steps, and sidewalk swept
- Spray down with deodorizer
- Check off list (maint. items)
- Doors throughout home dusted (wiped if needed)
- Door knobs cleaned
- Light switches cleaned
- Pictures within home cleaned
- All furniture dusted & polished
- Blinds dusted (cleaned if needed)
- Mirrors cleaned throughout home
- Countertops & items cleaned
- Appliances wiped down
- Baseboards in bathrooms wiped down
- Beds made up in home
- All floors mopped in home
- Entry doors cleaned (glass)
- Trash emptied
- Inspection of home
- Lock up home

## **REGULAR CLEANING**

- Dust throughout home
- Closets vacuumed (if doors are open)
- Dust mop / Vacuum floors
- Mop all floors
- Mirrors cleaned
- Bathrooms cleaned
- Kitchen cleaned
- Microwave cleaned (in & out)
- Dishes washed ( if any)
- Linens changed (if laid out)
- Entry doors cleaned (glass only)
- Front porch & sidewalk swept
- Empty trash
- Spray deodorizer
- Check off list
- Lock up home

## **SERVICES PERFORMED**

- GIFT CERTIFICATES AVAILABLE
- ONE TIME INITIAL CLEANING
- TWO INITIALS PER YEAR (6MONTHS)
- BOTH INITIAL AND REGULAR CLEANING (WEEKLY, BI-WEEKLY, MONTHLY)
- MOVING IN OR OUT OF A HOME
- NEW CONSTRUCTION CLEANING
- FURNITURE MARKET RENTAL CLEANING
- OFFICE CLEANING
- CHURCH CLEANING

**\*\* BLINDS AND CEILING FANS ARE DUSTED MONTHLY WITH REGULAR CLEANING.**